

ASKHAM BRYAN PARISH COUNCIL

MINUTES of a meeting of the PARISH COUNCIL

held on Thursday 20th February 2020 at 7pm at the Village Hall.

PRESENT:

Councillor	Andrew Steele (Chair)		
Councillors	Darryn Mitchell	Kathryn Smith	Mark Walker
	Doreen Hopwood	Kirsty Smahon	Simon Peers

In attendance: One resident, Ward Cllr. Anne Hook and the locum Clerk.

1 APOLOGIES: None

2 DECLARATIONS OF PECUNIARY INTEREST – None

3 PUBLIC PARTICIPATION

One member of the public was present, no issues were raised.

4. TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 16th JANUARY 2020

It was suggested that the wording of item 9.4 be changed from budget for *play* area maintenance to budget for *recreational* area maintenance. It was **resolved** that subject to this amendment, the minutes of the meeting of the Parish Council (PC) held on 16th January 2020 having been circulated, be approved and that the Chair be authorised to sign.

5. PLANNING

a. Planning Applications Received

No Planning Applications had been received since the last meeting

b. Planning Decision Notices Received

The following decision was noted:

19/02121/FUL - OS Field 5840 To West of Westwood Lane - Erection of agricultural storage building – refused

6 TO RECEIVE THE NORTH YORKSHIRE POLICE CRIME REPORT

The report was received showing that there were no reported crimes in the Parish in January.

7 REPORT FROM WARD COUNCILLOR HOOK

Ward Cllr. Hook reported that there should now be an extra litter bin near the college. She would forward an e-mail about dog-fouling. The City of York Council budget would be debated the following Thursday.

8 OTHER MATTERS

8.1 Mill Lane. It was noted that there were proposed amendments to the traffic regulation order on Mill Lane introducing restricted parking. The Parish Council were supportive of these proposals.

8.2 75th anniversary of Victory in Europe (VE) Day. It was agreed that the Parish should mark this anniversary by holding an event on the recreational area on 8th May 2020. Approaches would be made to Community groups including Brownies, the Women's Institute, the college, the Village Hall, the public house (who hold an appropriate licence). A working party would be formed and Cllr. Peers would lead on organising. Suggested ideas included a bouncy castle, live music, a bar and dressing up in the style of the 1940s. A marquee would be hired. The event would follow the national timeline with regard to the ringing of church bells and having the last post.

8.3 Copmanthorpe roundabout improvements. The Chair reported that he had received e-mails from residents about this. The works will ease congestion by making the exit into two lanes but it wasn't clear how this would be achieved without having a negative effect on other exits. Ward Cllr. Hook agreed to contact Traffic to request formal consultation on the detail of the plans and to request that someone from Traffic attend the next PC meeting. There were also concerns that the slip roads onto the westbound A64 and exiting the eastbound lane need to be longer.

8.4 Leaflets. Leaflets advertising the quiz had been printed and Cllr. Mitchell had a receipt for the ink cartridges used. The quiz was being held on the second and last Thursdays of the month. A complaint about dog-fouling had been received. It was decided that rather than printing leaflets asking for dog owners to be considerate, a direct approach would be made to one dog owner who had been identified by the complainant. Part of the problem was that dogs were not being kept on a lead and therefore not always visible to the owner. Cllr. Smahon agreed to approach the owner in question and Cllr. Walker agreed to monitor the situation and advise the PC accordingly.

9 FINANCE

9.1 Bank Reconciliation. The Responsible Financial Officer (RFO) reported that the bank balance as of 11th February 2020 was £23,364.91.

9.2 Anticipated payments. The RFO presented a list of payments. It was noted that the sale of the recreational area land has been completed at a cost of £20,770.80. This was higher than reported at the January meeting due to the original cheque not being accepted for clearance by the bank. Other payments were £285 for Yorkshire Local Councils Associations training, Clerk's Expenses £78.41 (100 Second Class postage stamps £61, land registry searches £6, postage - next day delivery £10.92, signing in book - 49p), Society of Local Council Clerks annual subscription (pro-rata) £26.58, payment of expenses of £311.50 to a resident who has spent money on the play area (see item 9.4), Village Hall Hire in 2019 - £168 and Clerk's salary and deductions for tax and National Insurance payable to HMRC. It was noted that the chair for the pond would be delivered the next day at an estimated cost of £400.

9.3 Bank signatories. Confirmation had been received from the bank that the mandate had been changed and that Cllrs. Peers and Steele were now signatories on the bank account and that two former Councillors were no longer signatories. Forms had been completed to add Cllr. Smith as a signatory. The need to remove another former Councillor was noted. Cllr. Mitchell was thanked for the time he had spend liaising with the bank and the solicitors including personal visits.

9.4 It was **resolved** to approve reimburse a resident who had spent money on the children's playground (hydraulic breaker hire £58.08 + VAT, Chair seat £91.50 + VAT, two bags of aggregate at £55 + VAT each), all in favour.

10 CORRESPONDENCE

A list of correspondence received since the last meeting (items 21-32) had been circulated and the contents noted.

11 DATES OF MEETINGS FOR 2020

The dates of PC meetings for 2020 were noted as follows; 19 March, 16 April, 21 May, 18 June, 16 July, 20 August, 17 September, 15 October and 19 November.

The meeting closed at 7:45pm

Signed

Chairman, 19 March 2020